

**Kankakee County Health Department
Regular Meeting
August 12, 2021**

Members Present: Dr. Simon Wu, Mr. Rodney Gustafson, Mr. Antonio Carrico, Dr. Abraham Kurien, Mr. Jim Johaneck, Dr. Simon Wu, Dr. Olatunji Akintilo (phone)
Dr. Jeffrey Long (phone), Mrs. Neelie Panozzo

Members Absent:

Staff Present: Mr. John Bevis, Mrs. Erin Weakley, Mrs. Amy LaFine, Mrs. Kristen Dozier, Mrs. Shelby Shiver, Mrs. Julie Larsen, Ms. Nicole Finnegan

Staff Absent: Mr. Keith Wojnowski

Others Present:

The meeting was called to order by Dr. Wu at 5:02 P.M.

APPROVAL OF AGENDA

A motion to approve the August 12, 2021, agenda was made by Dr. Kurien, seconded by Dr. Long, the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

A motion was made by Mr. Carrico to accept the July 15, 2021, Board of Health minutes, seconded by Dr. Kurien the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis announced that we currently have two openings for Client Service Representatives, one of which must be bilingual. We also have an opening for a Contractual Contact Tracer, and a Front Door Screener.

Division Reports

Client Services

Mrs. Kristen Dozier gave a report on STD's that will be provided once the final numbers are completed.

Health Promotion

Mr. Bevis introduced two of our Health Promotion Coordinators, Mrs. Shelby Shiver, and Mrs. Julie Larsen. Mrs. Julie Larsen gave a presentation on our Opioid program and explained our Opioid Grant and the need to get Narcan out in the community.

Administrator's Report

Mr. Bevis explained that as of now, our County is at 38% fully vaccinated, which is 41,767 out of 110,000 people. Our current positivity rate is at 3.4% and our county just went into red status according to metrics established by the State of Illinois. Our region is starting to plateau, and we are seeing that most positive cases are unvaccinated. There is evidence that there are a small number of breakthrough cases, in which there are less symptoms, therefore less hospitalizations amongst the vaccinated. Manteno remains the highest in our county for vaccinated residents at 44% vaccination rate. We will be hosting a vaccination event at BBCHS this Saturday, August 14th, for first and second doses. We continue to try and host events throughout the community so that as many residents as possible will get the vaccine.

ADMINISTRATIVE REPORTS

Financial Status

Mrs. Weakley updated the Board on the June and July 2021 financials. For June 2021, we are at 37.95% of the year. Most grants ended June 30th, we were light on revenue, and heavy on expenses. We should be at 58.3% of the year. Expenses were \$1,933,828.48, which keeps us at 43.45%. There were no property tax disbursements yet. For our cash on hand, we have \$1,019,964.29 in the IPTIP account, \$1,014,756.63 in the money market account, and \$923,498.01 in the checking account. Total Cash on Hand is \$2,954,880.90. For July 2021, we are at 53.06%, and we should be at 66.6%. We received our first property tax distribution, although our expenses were high, we had three payrolls in July which still put us at \$133,128.38 ahead. For July we have \$1,019,981.70 in the IPTIP account, \$1,014,783.32 in the money market account, and \$1,215,953.65 in the checking account. Total Cash on Hand is \$3,151,536.29. A motion was made by Mrs. Panozzo to approve the June and July 2021 financials, seconded by Dr. Jones, the motion passed unanimously.

Mrs. Weakley also presented the Finalized FY 2020 Audit, a motion was made by Mr. Carrico to approve the Finalized FY 2020 Audit, seconded by Mr. Johanek the motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Mrs. Shelby Shiver presented the MAPP PowerPoint/IPLAN 21 for Board of Health approval. The board discussed it was in the best interest to postpone the vote. A motion was made by Mr. Carrico to postpone the vote until September's Board of Health meeting, seconded by Dr. Jones the motion passed unanimously.

Mr. Bevis announced that our November Board of Health date is scheduled to fall on November 11th, 2021, which is Veterans Day. Mr. Bevis asked that the Board of Health decide if they want to cancel the meeting or change the date of the November Board of Health meeting. A motion was made by Mr. Johanek to approve the November Board of Health meeting date change to November 18, 2021, seconded by Mrs. Panozzo, the motion passed unanimously.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board, Mr. Johanek moved to adjourn, the motion was seconded by Dr. Kurien and passed unanimously.

Minutes respectfully submitted by,

Dr. Abraham Kurien, Secretary

Minutes reviewed by, Mr. John J. Bevis, MPH, Public Health Administrator

Minutes prepared by, Ms. Nicole Finnegan, HR Administrative Coordinator