

**Kankakee County Health Department
Regular Meeting
February 17, 2011**

Members Present: Dr. O. Akintilo, Mr. W. Boudreau, Mr. J. Buono, Ms. B. Durell, Dr. J. Jurica,
Mr. P. McConnell, Ms. J. Richmond, Dr. J.R. Tripp

Members Absent: Dr. L. O'Connor

Staff Present: Mr. J. Bevis, Ms. P. Boudreau, Ms. K. Marcotte

Others Present:

Dr. Jurica called the meeting to order at 6:29 pm. Mr. Boudreau motioned to approve the agenda; Mr. Buono seconded the motion which passed unanimously. Dr. Jurica welcomed Mr. McConnell to the Board of Health as County Board representative; introductions were made.

PUBLIC COMMENT

None.

A motion was made by Ms. Durell to accept the minutes of the February 17, 2011 Board of Health minutes. Seconded by Dr. Tripp the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis announced the twenty year employee anniversary of Sharon Vanderhei, Division Office Manager in Environmental Health. Sharon started as temp from Manpower and worked in Maternal Child Health several years before taking her current position. The Board offered congratulations to Ms. Vanderhei on her anniversary.

Client Services

Ms. Boudreau provided an update pertaining to the recent Salmonella outbreak which had 42 cases throughout Illinois. Kankakee County had three confirmed cases and because there were two individuals ill from the same facility stool samples needed to be collected from all of the employees. Ms. Boudreau shared that there was a good effort between Environmental Health and Infectious Disease staff. Because the State felt confident that the source was the contaminated sprouts, there was an allowance made to let employees continue to work even though they hadn't provided two "clean" stool samples.

Ms. Boudreau also discussed the yearly TB testing policy. Beginning in 2006 yearly TB testing of employees was no longer needed if a risk assessment scored as "low". However, this year we saw three positive TB patients and yearly testing needed to be reinstated. This also includes staff at Riverside and Provena St Mary's. All KCHD employees are in compliance.

Environmental Health

Mr. Bevis provided information regarding the sewage treatment plant explosion. KCHD has no jurisdiction as it is overseen by the IEPA, but we would have been a liaison to the community if needed. There might have been a concern if large amounts of sewage had gotten into the river, but that was not the case, and it didn't appear to go downstream.

Mr. Bevis reviewed the Smoke Free Illinois Act which has been in place for three years. Recently the State has developed a hearing process for ticketed violations. The offender can either pay the fine or ask for a

hearing. Recently two KCHD staff visited five facilities for which we had previously received registered complaints. Smoking was observed in four of the locations and tickets were mailed the next working day. The fine for a facility for the first offense is \$250.00, \$500.00 for a second offense, and \$2,500.00 any further offenses. Tickets can be given to an individual, but the police would need to be present to get identification, etc. From the tickets issued – two have paid, waiting to hear from one, and one has requested a hearing. It may be possible to hold the hearing over a conference call. Anyone can call toll free to the Illinois Department of Public Health's complaint line at 1-866-973-4646 to register a complaint. All public accessed buildings are to be smoke free.

Health Promotion

None.

ADMINISTRATIVE REPORTS

Financial Status

Mr. Bevis presented the November and December 2010 and January 2011 financial reports for approval. The November report (which is the end of the fiscal year) reflects the adjustments that were made to money received in January but were for grant services through June 30. Thus, it shows us \$56,229.69 to the good at the end of the year. Dr. Akintilo made a motion to approve the November 2010 report. Seconded by Mr. Buono the motion passed unanimously. At the end of December, 8.3% of the year, we have received .41% of the revenue and allocated 9.19% of the expenses. Mr. Bevis noted that December starts the new year negative \$266,000 because we have not received monies from the State and there were three payrolls that month. Mr. Boudreau motioned to approve the December report; Ms. Durell seconded it. The motion passed unanimously. Mr. Bevis reported that 2011 food license fees are coming in and expenses have been kept in line for January. However, grant income is still 5-6 months behind. Ms. Durell made a motion to approve the January report; seconded by Dr. Akintilo. The motion passed unanimously.

OLD BUSINESS

None

NEW BUSINESS

Mr. Bevis shared that while the Board had originally approved a firm for outside counsel during the contract re-negotiation, the State's Attorney would not give his required approval. From the list of names that were provided by Mr. Boyd, Ms. Schaafsma has a verbal consent from Mr. James Borcia of Tressler Soderstrom, to work with us. The original AFSCME contract expired November 30, 2010.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business before the Board, Mr. Buono moved to adjourn at 7:30 p.m. The motion, seconded by Ms. Richmond, passed unanimously.

Minutes respectfully submitted by,
Ms. Jean Richmond, Secretary

Minutes reviewed by, Ms. Bonnie Schaafsma, RN, BSN, MBA Public Health Administrator

Minutes prepared by, Ms. Kris Marcotte, Administrative Coordinator