

**Kankakee County Health Department  
Regular Meeting  
July 13, 2017**

Members Present: Dr. O. Akintilo, Mr. Rodney Gustafson, Mr. J. Johaneck, Dr. J. Jurica, Mr. P. McConnell

Members Absent: Dr. A. Kurien, Dr. S. Wu

Staff Present: Mr. J. Bevis, Ms. K. Marcotte, Ms. L. Sztuba

Others Present:

The meeting was called to order by Dr. Akintilo at 6:35 pm. Dr. Jurica motioned to approve the agenda; Mr. Gustafson seconded the motion which passed unanimously.

**PUBLIC COMMENT**

None.

A motion was made by Dr. Jurica to accept the minutes of the May 11, 2017 Board of Health minutes. Seconded by Mr. Johaneck the motion passed unanimously.

**EMPLOYEE INFORMATION**

Mr. Bevis announced his 30 year employee anniversary. He started as a Sanitarian in Environmental Health in 1987. At the time each inspector had an area of the county and covered food inspections, septic, well, and nuisance issues. In time, Mr. Bevis became the Supervising Sanitarian, the Director of Environmental Health, and now serves as the Administrator of the health department. He was also recognized at the June full staff meeting with refreshments and a certificate from the County.

Mr. Bevis noted the hiring of two new employees: Susan Quinn, RN Case Manager and Sabrina Hawk, Phlebotomist. We have had a student intern working in Environmental Health and Administration this summer as well. Vacancies include a Sanitarian, a part time RN Case Manager, Public Health Nurse and Bilingual Client Service Representative.

**DIVISION REPORTS**

*Client Services*

Ms. Sztuba reported that the first Back to School clinic was successful with approximately 20 clients. We are hoping to see more at the final clinic on August 10. Thank you to Dr. Akintilo for volunteering his time on both days.

*Environmental Health*

Mr. Bevis informed the Board of the first positive mosquito pool for West Nile Virus in the Limestone area. A press release has been sent reminding the public to take preventative measures to reduce contact with mosquitoes.

The Federal EPA has been doing a cleanup in Pembroke Township for what appears to be an old abandoned dump pile that included burned tires and 35 barrels of an unknown substance (perhaps paint). The residual contaminated soil was several inches deep with a high concentration of lead. The hazardous items including the soil have been removed and a clean layer of fill will be brought in.

### *Health Promotion/Community Outreach and Planning*

Ms. Sztuba informed the Board of the upcoming Local Public Health System Assessment on August 29. All are welcome to participate and further information will be sent with the details.

### ADMINISTRATIVE REPORTS

#### *Financial Status*

Mr. Bevis commented that the financial reports were not ready for approval. It is difficult to get the June report ready due to the timing of end of the grant year spend outs.

The State has a budget for FY 18. We have applied for and have received some grant contracts. Currently, we are owed approximately \$250,000 from the State. The health department did receive the Opioid grant in the amount of \$225,000 and will be working with the coroner and hospitals to meet the grant objectives. Since December there have been 32 deaths and 21 “saves” related to opioid drug overdoses. Monies will be used not only to purchase the Narcan but to provide training to administer it and general education regarding sign and symptoms of a drug overdose. The Good Samaritan law appears to protect an individual who is attempting in good faith to save a life from an overdose.

The 2015 and 2016 Kankakee County Health Department Annual Reports were presented for approval. Dr. Jurica made a motion to approve the reports. Seconded by Mr. Gustafson, the motion was approved unanimously.

### OLD BUSINESS

Mr. Bevis provided a generator update. It should be finished and ready to install the week of August 7, 2017. The power has gone out and the current generator successfully started up/ran for approximately two hours.

### NEW BUSINESS

Mr. Bevis presented a draft copy of the wellness policy for the Board to review and discuss. The final format will fit in line with our current policy and procedure manual. There are four main policies that would be implemented: Nutrition, Physical Activity, Breastfeeding, and having a Tobacco-Free Environment. Mr. Bevis explained that having a smoke-free campus will have the biggest impact. Currently employees can go to their car and smoke; this would no longer be possible and apply to Kan-Comm employees as well. An effective date, costs, incentives, and need to inform respective unions was discussed.

### EXECUTIVE SESSION

None.

### ADJOURNMENT

There being no further business before the Board, Mr. McConnell moved to adjourn at 7:24 p.m. The motion, seconded by Dr. Jurica, passed unanimously.

Minutes respectfully submitted by,  
Mr. Pat McConnell, Secretary

Minutes reviewed by, Mr. John J Bevis, MPH Public Health Administrator  
Minutes prepared by, Ms. Kris Marcotte, Administrative Coordinator