

**Kankakee County Health Department
Regular Meeting
April 12, 2018**

Members Present: Mr. Rodney Gustafson, Mr. Jim Johaneck, Dr. K. Syreeta Jones,
Dr. John Jurica, Dr. Abraham Kurien, Mr. Pat McConnell

Members Absent: Dr. Olatunji Akintilo, Dr. Simon Wu, Mr. Michael Taylor

Staff Present: Mr. John Bevis, Ms. Kris Marcotte

The meeting was called to order by Dr. Jurica, Vice-President, in the absence of Dr. Akinilo at 6:33 pm. Mr. McConnell motioned to approve the agenda; Mr. Gustafson seconded the motion which passed unanimously.

PUBLIC COMMENT

Mr. Bevis announced that Mr. Wayne Boudreau passed away on March 1, 2018. Mr. Boudreau was a long time member of the Board of Health and County Board. Services were held in Arizona where he and his wife were living.

A motion was made by Mr. Gustafson to accept the minutes of the February 15, 2018 Board of Health minutes. Seconded by Dr. Kurien the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis announced the hiring of two new employees, Victoria Hodge and Beth Casey. Both are LPNs that will be filling the Public Health Nurse openings. Currently there are no open positions.

DIVISION REPORTS

Client Services

Mr. Bevis informed the Board of a suspected foodborne illness outbreak. Sixteen people were ill after attending a party/whisky event at a local establishment. Food was catered in from another establishment and alcoholic drinks which included raw eggs were brought in from another place and served by one bartender. The food and alcohol were cleared as there were no additional cases outside of the party. All testing came back negative with the exception of two of the five tested positive for norovirus. It was determined that the server of the alcohol (her husband and child) had been ill. Staff were working with IDPH through the investigation and did a great job determining the final outcome.

Mr. Bevis discussed a press release that was sent out urging people not to use synthetic cannabinoids. To date, there have been 122 cases (two in Kankakee County) with 117 hospitalizations that have experienced severe bleeding in Illinois. Three of these cases resulted in death and several have tested positive for rat poison. IDPH continues to investigate to try and identify any common brand and determine where the synthetic cannabinoid was obtained. It appears the two cases in Kankakee County had traveled and purchased the product outside of our county.

Environmental Health

None.

Health Promotion/Community Outreach and Planning

Mr. Bevis noted that the QI committee at KCHD continues to meet monthly and has chosen to work on a phone project.

The Community Themes and Strengths Assessment was completed as the last part of the MAPP cycle. Area leaders representing local agencies will be meeting to determine the top priorities to focus on improving within Kankakee County.

Ms. Lindsay Wilson, Health Promotion Coordinator, has been working with teens in 5-9th grade in Pembroke through a Heart Smart for Teens mini-grant. She will bring the program to the Bourbonnais Park District as well this summer.

ADMINISTRATIVE REPORTS

Financial Status

Mr. Bevis presented the February and March 2018 financial reports for approval. As usual for this time of year, expenses are on track but revenues are behind until property taxes are received. Mr. Gustafson made a motion to approve the financial reports. Dr. Kurien seconded the motion which passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Bevis presented an invoice to repair the concrete stoop outside of the Kan-Comm entrance on the East side of the building. The total amount was considerably cheaper than originally quoted (~\$10,000) because the entire stoop did not need to be removed/replaced. The base was still in good condition and only the stairs were removed/replaced. Mr. Johaneck motioned to approve the repair completed by Piggush-Simoneau, Inc. in the amount of \$6,083.54. Ms. Jones seconded the motion which passed unanimously.

Mr. Bevis also presented an invoice from Glade to replace one of the HVAC units in KanComm in the amount of \$7,896. This unit provides air conditioning to their mechanical/equipment room and there was a concern that if not kept cool, there could be equipment damage/failure. The unit is approximately 16 years old and was cost prohibitive to repair. Mr. McConnell made a motion to approve invoice. Seconded by Mr. Johaneck, the motion passed unanimously.

Mr. Bevis presented four new and one updated policies for the personnel manual which included, Breastfeeding, Nutritional Environment, Physical Activity at Work, Safety-Active Shooter, Tobacco-Free Worksite, and Dress Code, respectively. The personnel committee of the Board had reviewed these policies and recommends the approval of the full Board. Mr. McConnell made a motion to approve the new/updated policies. Mr. Johaneck seconded the motion which was approved unanimously.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business before the Board, Mr. Gustafson moved to adjourn at 7:16 p.m. The motion, seconded by Dr. Kurien, passed unanimously.

Minutes respectfully submitted by,
Mr. Pat McConnell, Secretary

Minutes reviewed by, Mr. John J. Bevis, MPH, Public Health Administrator
Minutes prepared by, Ms. Kris Marcotte, Administrative Coordinator