

**Kankakee County Health Department
Regular Meeting
February 15, 2018**

Members Present: Dr. Olatunji Akintilo, Mr. Rodney Gustafson, Mr. Jim Johaneck,
Dr. K. Syreeta Jones, Dr. John Jurica, Dr. Abraham Kurien,
Mr. Pat McConnell, Mr. Michael Taylor

Members Absent: Dr. Simon Wu

Staff Present: Mr. John Bevis, Ms. Kris Marcotte, Ms. Laura Sztuba, Ms. Lindsay Wilson

Others Present:

Introductions were made to new Board member, Michael Taylor.

The meeting was called to order by Dr. Akintilo at 6:35 pm. Dr. Jurica motioned to approve the agenda; Mr. McConnell seconded the motion which passed unanimously.

PUBLIC COMMENT

None.

A motion was made by Dr. Jurica to accept the minutes of the December 13, 2017 Board of Health minutes. Seconded by Mr. Johaneck the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis provided an open position update which includes a Public Health Nurse and a Public Health Nurse/Case Manager. Anouk Shelton was recently hired to fill the Certifying Health Professional position.

DIVISION REPORTS

Client Services

None.

Environmental Health

None.

Health Promotion/Community Outreach and Planning

Ms. Sztuba distributed a flyer promoting the screening of Resilience – The Biology of Stress and the Science of Hope which will be held on Wednesday, February 28 from 5:30 – 7:00 pm at the Kankakee Public Library. It is a community wide event sponsored by the Partnership for a Healthy Community.

Ms. Sztuba discussed the fourth assessment in the MAPP cycle. Three of the four assessments have been completed with final piece being a survey of Kankakee County residents regarding their health needs. The survey will be available online through our website and Facebook

page January 30 – February 20, 2018. There have been 472 participants so far which is approximately how many were collected via paper surveys last year. If any demographic gaps are noticed, focus groups may be conducted.

Ms. Lindsay Wilson, Health Promotion Coordinator, presented the Tobacco 21 resolution for the Board's approval. The resolution supports laws at the municipal, state, and federal level that prohibit the sale of all tobacco products and products containing nicotine (including electronic nicotine devices) to individuals under 21 years of age. Dr. Jurica motioned to pass the resolution. Seconded by Mr. Johaneck, the motion passed unanimously.

Ms. Wilson also provided a draft letter to be sent to the Governor and members of the Illinois General Assembly on behalf of the Board supporting Tobacco 21.

ADMINISTRATIVE REPORTS

Financial Status

Mr. Bevis presented the December 2017 and January 2018 financial reports for approval. An unaudited draft of the November 2017 was also presented as informational. The December report shows some adjustments that needed to be posted in November and as a results shows some negative balances. January looks better with approximately \$77,000 to the good. Dr. Jurica made a motion to approve the December and January financial reports. Dr. Kurien seconded the motion which passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Bevis presented a proposal to purchase a new vaccine refrigerator in the amount of \$5,552.50 from McKesson. One of two vaccine refrigerators has had problems keeping within the temperature specifications. They are both monitored by the alarm company and we are notified when they go out of range. All of the vaccine has been moved into the working refrigerator in the meantime. Ideally, VFC vaccine from the State should be kept separate from the privately purchase vaccines. The VFC grant guidelines are moving towards the use of pharmaceutical grade refrigerators. Mr. McConnell motioned to purchase a new refrigerator. Seconded by Dr. Jurica the motion passed unanimously.

The concrete stoop outside of the Kan-Comm entrance on the East side of the building is deteriorating and in poor condition. Due to the weather and for safety purposes, they have been temporarily fixed at a cost of \$568. An initial estimate for a new concrete stoop/steps was \$11,500. Mr. Bevis confirmed with the State's Attorney that the health department is responsible for the foundation, walls, and roof. The original blueprint shows the steps in place so we will cover the cost. Mr. McConnell is assisting in what options are available.

On January 11, Mr. Bevis received a notice from AFSCME Kankakee County Health Department and Kankakee County Circuit Clerk with a demand to begin negotiations with all health department members of AFSCME over increasing wages, starting wages and other economic terms that reward long-term employees. The State's Attorney suggested that we send it to Mr. David Hibben who is working with the County in regards to union contracts/negotiations. Mr. Bevis did so and hasn't heard from Mr. Hibben. There was some concern from staff when the starting salary for nurses only was increased from \$20/hour to \$23/hour in an effort to fill vacant positions. There

hasn't been a problem filling other positions although starting wages in general will be something to look at with the next contract. It was the consensus of the Board not to open the contract early as requested. The current contract expires November 30 of this year and it is hoped that negotiations could begin sooner than later as in the past.

Mr. Bevis shared an update to the hoax that was on Facebook regarding STD results with a list of names that supposedly came from the health department. The State's Attorney sent out a press release and nothing further has been heard.

An objective of the opioid grant is to provide a public forum which was held last month at KCC. The speaker was Tim Ryan and was well attended. He will come back again in May with his partner who is a police officer. The focus will be educating parents/relatives on what they can look for on smart phones regarding drug related activities.

Mr. Bevis presented an out of state travel request which requires prior Board approval. Laura Sztuba, Director of Community Outreach and Planning submitted a request to attend the National Network of Public Health Quality Improvement Forum in Kentucky. A RUSH alumni scholarship is covering some of the expense with the remainder being approximately \$528. Dr. Jurica made a motion to approve the request. Seconded by Mr. Taylor, the motion passed unanimously.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business before the Board, Dr. Jurica moved to adjourn at 7:50 p.m. The motion, seconded by Mr. Gustafson, passed unanimously.

Minutes respectfully submitted by,
Mr. Pat McConnell, Secretary

Minutes reviewed by, Mr. John J. Bevis, MPH, Public Health Administrator
Minutes prepared by, Ms. Kris Marcotte, Administrative Coordinator