

**Kankakee County Health Department
Regular Meeting
November 14, 2019**

Members Present: Mr. Jim Johaneck, Dr. John Jurica, Dr. Simon Wu
Dr. Olatunji Akintilo, Mr. Jim Byrne

Members Absent: Mr. Rodney Gustafson, Mr. Michael Taylor
Dr. Abraham Kurien, Dr. Syreeta Jones

Staff Present: Mr. John Bevis, Ms. Nicole Finnegan, Mrs. Amy LaFine
Mr. Keith Wojnowski, Mrs. Erin Weakley

Staff Absent:

Others Present: None

The meeting was called to order by Mr. Johaneck at 5:01 P.M.

APPROVAL OF AGENDA

A motion to approve the November 14th, 2019 agenda was made by Dr. Jurica, seconded by Dr. Akintilo the motion passed unanimously.

PUBLIC COMMENT

NONE

APPROVAL OF MINUTES

A motion was made by Dr. Wu to accept the October 17th, 2019 Board of Health minutes, seconded by Dr. Akintilo the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis announced that we currently have two positions open, a contractual Opioid Overdose Prevention Specialist and a Nutritionist. We received a letter of resignation from our current nutritionist as of yesterday, November 13th, 2019. We are hopeful that a recent intern reached out regarding the opportunity and we have an interview scheduled early next week.

DIVISION REPORTS

Client Services

Ms. LaFine shared that it has a very busy time in the clinic for vaccinations. This year, school vaccination dates were extended, therefore we are currently booked solid for the next thirty days to accommodate those students. We also currently had a flu only clinic scheduled on Thursdays, this took place November 7th, November 14th, and this upcoming Thursday, November 21st.

Mrs. LaFine also shared our involvement with the Career Center in which we participated in educating clients and staff on the importance of vaccinations as well as providing those services while onsite. Mrs. LaFine also spoke about our ongoing partnership with Head Start as well as our participation in the Gretchen Charlton Art Gallery and Lindsay Parkhurst Community Outreach events.

Environmental Health

Mr. Wojnowski updated the Board regarding the Food License Fee Increase. The increase was approved by the Executive Committee, as well as the Full County Board. The Food License Fee Increase is set to take effect January 2020.

Administrator's Report

Mr. Bevis announced that he and our group of Health Promotion Coordinators have been making the rounds to all surrounding village and city meetings within Kankakee County to educate the public on the effects of allowing Marijuana dispensaries within our community. The goal is to make it less accessible for residents within our county to access from dispensaries. As of now, the Village of Bradley passed to allow dispensaries. The County of Kankakee recently voted 13-12 against it. At this time, there is talk of a possible revote, however it can only come back to revote if there is a voter initiative referendum. Currently, we are still unaware if Manteno and Bourbonnais have any plans to discuss allowing dispensaries. Next Tuesday, November 19th the City of Kankakee is scheduled to vote, and we believe it will pass. The Village of Bradley has announced that they have a facility currently interested and now that the steps are in place they can move forward with the process. Mr. Bevis indicated that the Youth Advisory Counsel did a wonderful job speaking to the public and he was grateful that they were able to use that opportunity as a learning experience. Mr. Bevis also indicated that we will continue to educate the public going forward in the best way possible as our goal is to make it less accessible for residents within our community to access Marijuana by not allowing dispensaries within the County.

Mr. Bevis also shared that we recently participated in a Countywide Active Shooter Drill on October 24th, 2019. The Hospitals were the ones spearheading the drill and the Kankakee County Health Department was able to participate in assisting families once at the hospital. Mr. Bevis also shared that we will be involved in a full-scale exercise this fall. The event is scheduled to last 4-5 days and gauge how quickly we can work together with local and state emergency planning efforts. Mr. Bevis feels confident that Kankakee County has historically been very well prepared, and our agencies have worked well together.

ADMINISTRATIVE REPORTS

Financial Status

Mrs. Weakley announced that we are at 91.6% of the year. As you can see, revenues are at 89.97% and expenses are 90.99%. We are currently still waiting for Med Match; which we are projecting we will end up ahead because anything in December and January can be journaled back into the year. We had a good clinic service month in October, which we anticipate will carry into November as well. As of the end of October, we have \$1,010,325.94 in IPTIP, and we now have \$1,006,366.57 in the money market account. We currently have 2,448,643.52 cash on hand.

Mrs. Weakley also presented the FY 2020 Draft Budget. Mrs. Weakley pointed out that property tax, as well as Narcan increased. There was also a change in Case Management and Med Match being combined this year. She also noted that WIC is currently down. We also just received notification that we received the LHP, Lead, Body Art and Vaccinations for Children Grants yesterday. We are also still currently waiting to hear back on the Adolescent Health Grant as well as the Women's Mini Grant. We also decreased services for next year because the number of clients has decreased. The actual number of people who received services is down 60% from where we were last year. Mrs. Weakley pointed out that flu shots have also decreased from last year. On a positive note, we were able to increase the Interest with the addition of opening our Money Market Account. The motion was then seconded by Mr. Johanek and passed unanimously. Mr. Byrne made a motion to combine approving the October 2019 Financials along with the FY2020 Draft Budget, the motion was seconded by Dr. Akintilo and passed unanimously.

OLD BUSINESS

EXECUTIVE SESSION

New Business

ADJOURNMENT

There being no further business before the Board, Dr. Akintilo moved to adjourn, the motion was seconded by Dr. Jurica which passed unanimously.

Minutes respectfully submitted by,

Dr. Abraham Kurien, Secretary

Minutes reviewed by, Mr. John J. Bevis, MPH, Public Health Administrator

Minutes prepared by, Ms. Nicole Finnegan, Administrative Coordinator