

Kankakee County Health Department
Regular Meeting
March 20, 2025

Members Present: Mr. Antonio Carrico, Mr. Jim JohaneK, Mr. Rodney Gustafson, Mrs. Kathryn Hamblen, Dr. Olatunji Akintilo, Mrs. Neelie Panozzo

Members Absent: Dr. Jeffery Long, Dr. Edward Kent Frye

Staff Present: Mr. John Bevis, Ms. Nicole Finnegan

The meeting was called to order by Mr. JohaneK at 5:03 pm

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Mrs. Hamblen, seconded by Mr. Gustafson, the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Mr. Gustafson to accept the February 20, 2025, Board of Health minutes, seconded by Dr. Akintilo, the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis reported that we are currently hiring a Maternal Child Health Coordinator, and we have two positions open in Health Promotion for our SRAE Grant.

DIVISION REPORTS

Client Services

MATERNAL CHILD/ COMMUNICABLE DISEASE

None

Environmental Health

Mr. Bevis reported on behalf of Mr. Wojnowski regarding the IDPH Program Review that takes place every three years and reviews the food, sewage, and water programs. We are happy to report that for the 2024 IDPH EH Program Audit, KCHD met all the requirements for all three programs and received a perfect score.

Administrator's Report

Mr. Bevis included his report in the packet which listed the following:

- On February 28, we participated in the Farm Bureau Luncheon. It was a "Get Acquainted" luncheon for elected and appointed officials and Farm Bureau leaders to facilitate communication and identify common concerns.

- On February 24th, the Opioid Task Force met at the KCHD to discuss the status of the opioid overdose situation in our community as we begin 2025. This is a collaboration of the KCHD, the Coroner, KAMEG, the hospitals, Pledge for Life, Kankakee Jail, Kankakee Fire, the counties of Kendall, Grundy, Iroquois and many other agencies. We hope to improve on the positive progress made in 2024.
- On March 4th, I spoke at the County Chamber "State of the County" event at ONU. My topic was the inception of the Kankakee County Health Department 40 years ago and comparisons from yesterday and today's public health programs.
- On March 15th we hosted the NAACP and its "Let's Talk Health" in the lobby of the KCHD. This was a tabletop discussion with a panel of physicians, pharmacists, and therapists to answer questions related to health care.
- Our Women Infant and Children program, WIC, had its highest caseload in over a year, a 3% increase, a tremendous achievement between November and December of 2024. Congratulations to our staff who do show up with the passion to serve those in need in our community. They make a difference in someone's life every day.
- There is an uptick in positive Influenza A Flu cases in the county. Both hospitals are reporting higher ICU (Intensive Care Unit) admissions, mostly non-vaccinated elderly. In one case a non-vaccinated combo Covid-Flu A individual, age 20. Data from our most recent wastewater data shows high levels of viral shedding and confirms the high levels of sickness we are experiencing and seeing.
- Concerns regarding H5N1, Bird Flu continue to be made via questions or calls but risk according to the IDPH continues to be low and we provide education for those who work in the animal and bird industry, veterinary practices and those who handle dead animals and birds. On February 20, staff participated in a webinar that provided an update for our region of the country regarding the H5N1 situation. There are no cases in Illinois currently. Note that if you are seeing domestic bird deaths you can report this to the Illinois Department of Agriculture at (217)-782-4944.
- I attended the Kankakee Community College Equity, Diversity and Inclusion Council Meeting on February 26th, and heard status of their TRIO programs which support disadvantaged populations.
- Our social media continues to promote public health awareness such as World Kidney Day, National Women and Girls HIV/AIDS Awareness Day, Nutritionist Day celebrating all Nutritionists who help adolescents and adults, HPV Awareness Day, Severe Weather Preparedness Week, World Birth Defects Day, as well as sharing information on Tornado Safety, Daylight Savings Time and Springing forward, Genetics and newborn screening, upcoming community events, Tobacco cessation, the KIND Act, Kinship in Demand, aimed at grandparents and relatives to become certified caregivers, flood watches and warnings, and MUCH more.
- Happy Spring from the staff, Administrator and the Board of Health Members who serve you and your constituents every day.

ADMINISTRATIVE REPORTS

Financial Status

Mr. Carrico instructed the Board to refer to the Financials in the Board packets for review:

For January 2025, we should be at 16.6% of the year. Some of the grant revenue received in January was moved back into November 2024, so the grant revenue received in January is still less than usual. Total of just under \$87k received in January. Under Fees, we are now up to just over 90% our annual budgeted

amount for Food Licenses. Our interest for the month was \$15,496.21. Total revenue received in January is recognized at \$198,292.64, or about 9.32% for the year. On the expense side for January, we are at 14.51% for Personnel & Fringe, so we are slightly under budget due to open positions. Total expenses for the year thus far are now at 12.62%. Overall, we are showing \$524,720.53 in expenses, but with the low revenue for the month, we are showing a negative overall fund balance of a little over \$137k for the year thus far. However, our Accounts Receivable for January is sitting at just over \$413k for grants billed through 1/31/25. See additional attachment for outstanding Accounts Receivable. For our cash on hand: Interest for the money market was \$6918.32 for January. Total balance for the money market as of the end of January is \$2,130,021.57. The IPTIP account received \$8577.89 in interest for January. Total balance in the IPTIP as of the end of January was \$2,225,503.35. Total invested balances as of 1/31/25 stands at \$4,355,524.92. Total cash on Hand is \$4,937,967.78 as of 1/31/25.

For February 2025, we should be at 25% of the year. Just under \$197k of the outstanding grant revenue was received in February. For Fees, we are at just under 55% for the year thus far. Our interest for the month was lower due to the money market interest not posting until March 2. Total revenue received in February is recognized at \$222,830.38, or about 14.68% for the year. On the expense side for February, we are at 21.74% for Personnel & Fringe, so we are slightly under budget due to open positions. One position was filled this month, so we are down to one open position (MCH Coordinator). Total expenses for the year thus far are now at 19.24%. Overall, we are showing \$799,859.42 in expenses, and a negative overall fund balance of a little under \$190k for the year thus far. However, our Accounts Receivable for February is sitting at just over \$368k for grants billed through 2/28/25. See additional attachment for outstanding Accounts Receivable. Of note, for the first 2 weeks of March 2025, we have received just under \$180k of this outstanding amount (see dates in the "Payment Rec'd" column), which would leave about \$188k still outstanding. For our cash on hand: Interest for the money market was \$5786.98 for February, but this did not post until 3/2/25, so that will be on March's financials. The IPTIP account received \$7686.60 in interest for February. Total Cash on Hand is \$4,927,946.16 as of 2/28/25.

Mrs. Panozzo made a motion to combine and approve the January 2025 and February 2025 Financials seconded by Mr. Gustafson and a roll call vote the motion passed.

OLD BUSINESS

Mr. Carrico gave an update on CHI explaining that the Board has many qualified members with all types of expertise and talent and the vision could start with our members first. After some discussion, some ideas for future events were Preventative Measures and Emotions Related to Health, stay tuned for further discussion as the program continues to blossom.

NEW BUSINESS

None

OTHER BUSINESS

Mr. Bevis made an announcement that we have three Board of Health members with terms expiring at the end of June so please make sure you get your application turned into the County Chairman as soon as possible to remain on the Board of Health.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board, Mrs. Panozzo made a motion to adjourn, the motion was seconded by Mr. Johanek and passed unanimously.

Minutes Respectfully submitted by,

Mrs. Neelie Panozzo, Secretary

Minutes Reviewed by, Mr. John Bevis, MPH, Public Health Administrator

Minutes prepared by Ms. Nicole Finnegan, HR Administrative Coordinator