

Kankakee County Health Department
Regular Meeting
October 16, 2025

Members Present: Mr. Antonio Carrico, Mr. Jim Johaneck, Dr. Jeffery Long, Dr. Edward Kent Frye, Mrs. Kathryn Hamblen; Dr. Olatunji Akintilo

Members Absent: Mr. Rodney Gustafson, Mrs. Neelie Panozzo

Members on Zoom: Dr. Ashu Bansal

Staff Present: Mr. John Bevis, Mr. Keith Wojnowski, Ms. Nicole Finnegan

The meeting was called to order by Mr. Carrico at 5:00 p.m.

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Dr. Akintilo, seconded by Dr. Long, the motion passed unanimously.

PUBLIC COMMENT

Ms. Rose Gianotti praised the kind service received by her disabled family member, and Ms. Becky Williams on behalf of interactions she's had with personnel at the Health Department.

A motion to approve Dr. Bansal joining the meeting on zoom was made by Mr. Johaneck and seconded by Dr. Frye.

APPROVAL OF THE MINUTES

A motion was made by Mr. Johaneck to accept the September 18, 2025, Board of Health minutes, seconded by Mr. Gustafson, the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis reported that we have hired a nutritionist, Hailey Ullman, and made an offer to an RN Case Manager that has accepted, and we are working out her start date. We are currently hiring an RN Case Manager, MCH Coordinator, and a Contractual Grants Program Specialist.

DIVISION REPORTS

Client Services

None

Environmental Health

None

Administrator's Report

Mr. Bevis included his report in the packet which listed the following events we participated in:

- September 16, 2025, we participated in naloxone training at KCC.
- September 17, 2025, we participated in naloxone training for Cornerstone.
- September 23, 2025, we participated in the Shaw Senior Health Fair at the First Church of the Nazarene providing education and information regarding all the work we do at KCHD.

- September 24, 2025, we hosted a Genetic and Rare Diseases Day at the KCHD with speakers, education and information for all.
- September 24, 2025, we participated in a naloxone training at Seneca Public Library.
- September 26, 2025, we hosted a Car Seat Inspection Event that focused on recalls, expiration dates, proper installations, and proper sizing for weight and height of toddlers.
- September 27, 2025, we participated in the ECDA cookout providing education for the public. We also participated in the Birth to 5 event, at Court Street Ford. We also participated in the Fall into Fall event sponsored by the States Attorney in Pembroke Township on September 27, 2025.
- October 2, 2025, we hosted our Teen Conference at KCC, attended by over 200 participants, over 11 schools. This is a great collaboration of agencies and speakers who help bring education and information to our young people as they prepare to enter high school.
- Our social media continues to promote public health and collaborative events within the community including information on Breast Cancer Awareness Month, Domestic Violence Awareness Month, Substance Abuse Awareness Month, Child Passenger Safety week, and World Alzheimer Day, as well as information on many other health related topics and issues and MUCH more.
- Our Radio Program Who Knew, begins its 3rd year and continues to showcase our great programs and staff, includes program of our collaborations and many special guests to showcase the community's involvement in the health of the public throughout the year. Listen to us on Saturday mornings from 1030 am to 11am on WKAN. Miss the show? We have the episodes on our website. Catch up from previously aired broadcasts.
- This year we participated in the Perry Farm Scarecrow Walk with our "Carecrow" showing off our programs and celebrating our 40th anniversary of the Health Department this year. Be sure to walk around the Perry Farm and see all the great participants for
- We continue to monitor the current trend of grants and funding as the past year has shown we are vulnerable to having grants cut altogether or reduced and impacted on the plans we had for those services and the staff that perform the deliverables. We have been able to find some new grants to fill gaps, however that may not solve all the issues in the short term. This is not a localized issue and is not just impacting our agency.

Mr. Carrico also advised the Board that he was able to meet with John regarding the September Board of Health public comments and he does not have a recommendation to bring anything to the Board at this time.

ADMINISTRATIVE REPORTS

Financial Status

For September 2025, we should be at 83.33% of the year. We received just under \$65k in grant payments that month, bringing us to 68% of the year for grant revenue (15% behind). We also received another property tax distribution of \$221,975.43 in September, bringing us to 99.68% for the year. For Fees, we are at 86% for the year thus far, with EH Fees winding down but Clinic Services will be picking up the next couple of months. Our interest for the month is \$14,465.86 which is for the money market, checking account, and IPTIP interest for September. We also received \$725 in September as donations for the Teen Conference, which was held October 2 at KCC. Total revenue received in September is \$319,165.07, which brings us to 75.54% for the year, which is still about 7.79% behind projected budget. Total revenue received thus far is \$3,140,787.73. On the expense side for September, we are at 73.79% for Personnel & Fringe, so we are still under budget due to the open positions and unpaid FMLA leaves. Total expenses for the year thus far are now at 69.70%. Overall, we are showing \$2,897,998.79 in

expenses, and we are still showing a positive balance of \$242,788.94. With the new grant year now in full swing, we should start to see our grant payments pick back up. You will see the payment for the painting of the building in October's financials, and there are 3 pay dates in October, so the expenses will be higher next month than usual. For our cash on hand: Total Cash on Hand is \$5,346,849.38 as of 9/30/25. Dr. Long made a motion to approve the September 2025 Financials seconded by Mrs. Hamblen and a roll call vote the motion passed.

Mr. Carrico advised the Board that they should have received the proposed FY 2026 Annual Budget in their packet and if anyone had questions please ask now. Dr. Akintilo made a motion to approve the FY 2026 Annual Budget, seconded by Dr. Long and a roll call vote the motion passed.

OLD BUSINESS

None

NEW BUSINESS

Mr. Wojnowski announced that we have included our proposed environmental health fee increase for FY 2026 and this is set up to help offset our Environmental Health budget as there is always a deficiency. He explained that we performed a time study of how long the inspections take and also compared our pricing to similar sized counties in our region to help determine a fair increase for all involved. After some discussion from the Board, Dr. Long made a motion to approve the proposed Environmental Health Fee increase for FY 26, seconded by Mrs. Hamblen and a roll call vote the motion passed.

OTHER BUSINESS

Mr. Carrico asked Mr. Bevis if he was familiar with the Illinois act that exempts Health Department fees for specific services and Mr. Bevis was going to investigate this and determine if it applies to our services offered. Mr. Carrico also congratulated Dr. Long for his service of 20 years as Medical Director of Jerome Combs Detention Center.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board, Mr. Johanek made a motion to adjourn, the motion was seconded by Dr. Akintilo and passed unanimously.

Minutes Respectfully submitted by,

Mrs. Neelie Panozzo, Secretary

Minutes Reviewed by, Mr. John Bevis, MPH, Public Health Administrator

Minutes prepared by Ms. Nicole Finnegan, HR Administrative Coordinator