

Kankakee County Health Department
Regular Meeting
September 15, 2022

Members Present: Mr. Antonio Carrico, Mr. Rodney Gustafson, Mrs. Neelie Panozzo,
Ms. Kathryn Hamblen, Dr. Olatunji Akintilo, Dr. Syreeta Jones, Dr Jeffrey Long

Members Absent: Dr. Edward Kent Frye, Mr. Jim Johanek

Staff Present: Mr. John Bevis, Mrs. Erin Weakley, Ms. Nicole Finnegan, Mr. Keith Wojnowski

The meeting was called to order by Mr. Carrico at 5:00 P.M.

Visitors Present: Mr. John Coghlan, Mrs. Deb Kooy, Mr. Larry Kerkstra, Mrs. Diane Cinnamon

APPROVAL OF THE AGENDA

A motion to approve the September 15, 2022, agenda was made by Mrs. Panozzo, seconded Dr. Long, the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Dr. Long to accept the August 11, 2022, Board of Health minutes, seconded by Dr. Akintilo, the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis reported that since our last meeting we have had three employees give their resignation. Shelby Shiver and Angelica Avalos will be moving onto new positions, and Sharon Vanderhei will be retiring after 35 years. We currently have 5 openings, 2 LPN's, 1 RN Case Manager, 1 Genetics RN, and a bilingual CSR that we are actively interviewing for.

DIVISION REPORTS

A motion was made by Mr. Gustafson to combine and approve division reports, seconded by Dr. Long, the motion passed unanimously.

Client Services

Mr. Bevis announced that we officially have one confirmed positive case of Monkeypox, and as of today, have administered seven shots. Our Communicable disease nurses will be onsite at the Career Center for multiple dates in September and October to catch staff and CNA students up on TB testing and COVID-19 vaccinations. Staff will also be onsite on September 27th at Indian Oaks to administer Flu, Covid, and age-appropriate immunizations. We also continue to schedule a monthly visit at Pembroke clinic as transportation can be a barrier for some of these clients. We were notified that we will be having a Covid vaccine quality site review in our area Sept. 26th, 27th, or 29th. We also continue to hold walk in Tuesday/Thursday Covid vaccine clinics, and Flu has recently been added and can be

administered with the COVID vaccination or booster dose as requested and screening appropriate. We do have all in stock: High Dose Quadrivalent (age 65 and older), Quadrivalent Flu-block, Flu-zone and grant funded vaccines for Children/CHIP.

Environmental Health

None

Administrators Report

Mr. Bevis reported that we are 51.80% fully vaccinated in Kankakee County. We have had a total of 33,638 positive cases of COVID-19 and 378 deaths to date, an increase from four deaths since last month's reporting. Kankakee County is medium for community transmissibility, and we continue to recommend getting vaccinated, wearing masks in areas of high risk spread, staying home when sick, and washing your hands frequently. We have now begun administering the pediatric vaccine for 6 months to 5 years old for Pfizer and Moderna. We also have Novavax for anyone who wants to be vaccinated for the first time, as well as Pfizer and Moderna Bivalent boosters that contain the Omicron and BA5 variants as these are prevailing strains showing up in current cases.

Mr. Bevis shared that September is National Childhood Obesity Month, National Recovery Month, National Cholesterol Month and Childhood Cancer Awareness Month. We have and will continue to post information on our social media to provide education and resources for these and many other relevant topics. We are also excited about some upcoming outreach events that we will be participating in over the next month. We will be offering car seat inspections by certified Child Passenger Safety Technicians as part of National Child Passenger Safety Week on Friday, September 23rd from 12pm-6pm. We also have an educational booth and opioid education booth scheduled for October 3rd at the Kankakee Library as part of a Health Fair sponsored through the Library, St. Mary's, Senator Joyce, and Representative Jackie Haas. We are also sponsoring the 2022 Teen Conference on October 5th, at KCC and have put a tremendous amount of time and energy into making this event a success. We are really looking forward to a positive experience for the kids at our first in person Teen Conference since COVID.

ADMINISTRATIVE REPORTS

Financials

Mrs. Weakley updated the board on July 2022 financials. For July, we should be at 66.66% of the year. Our revenues are at just over 52% of the year. We did receive our first property tax distribution this month of approximately \$265,000 of which is just about half of the budgeted amount. Total revenue for the year through July 31 is at \$2,674,412.50. On the expense side for July, we are underspent for personnel and fringe at 61.68%. Our operational expenses are under budget at 47.26%, with total expenses at 53.69% for the year thus far. Overall, we are still overspent for the year by just under \$71,000 as we await the remainder of grant payments for FY22 that ended in June. For our cash on hand: Interest has continued to increase for both the money market and the IPTIP, and combined with the checking account interest, netted a little over \$2300 total in interest for July. Total Cash on hand is \$3,465,149.36 as of 7/31/2022. Dr. Long made a motion to combine and approve July 2022 financials and Finalized FY2023 County Budget, seconded by Mrs. Panozzo, the motion passed unanimously.

OLD BUSINESS

Mr. Bevis gave the Board an update on the status of our parking lot repair. Mr. Bevis indicated that he was able to turn the ARPA application in for our parking lot repairs and we were awarded 150K to put towards the total amount of repairs. After some discussion from the Board, it was mutually agreed that we should do two separate bids for the front and back to make things less complicated and more cost effective. No vote was needed at this time.

NEW BUSINESS

None

EXECUTIVE SESSION

A motion was made to enter Executive Session regarding 5ILCS 120/2 (c)(2)-Contract Negotiation by Dr. Long, seconded by Mr. Gustafson, the motion passed unanimously.

A motion was made to exit Executive Session regarding 5ILCS 120/2 (c)(2)-Contract Negotiation by Dr. Long, seconded by Mrs. Panozzo, the motion passed unanimously.

ACTION RESULTING FROM EXECUTIVE SESSION

A motion was made to retain counsel by hiring Seyfarth and Shaw by Ms. Hamblen, seconded by Mr. Gustafson, the motion passed unanimously.

ADJOURNMENT

There being no further business before the Board, Mrs. Panozzo made a motion to adjourn, the motion was seconded by Dr. Long and passed unanimously.

Minutes Respectfully submitted by,

Mr. Jim Johaneck, Secretary

Minutes Reviewed by, Mr. John Bevis, MPH, Public Health Administrator

Minutes prepared by, Ms. Nicole Finnegan, HR Administrative Coordinator